



Sage Master Builder Standard Alerts

List of Master Builder Alerts for Ei Dynamics as of 10/09/2009

Category1	Category2	Name	Description
Accounts Payable	Alert	AP Audit Vendor Setup	Audits vendor setup and sends an email alert if any fields are missing or are not filled out correctly based on internal business rules.
	Alert	AP Invoice Discounts Expiring	Sends an email alert indicating AP discounts that are about to expire on certain days
	Notice	AP Invoices Aged	Sends an notice when any AP invoice is older than ___ days
	Notice	AP Subcontractor Ins Expiring External	Sends an individual email to each subcontractor who have insurance certificates about to expire
	Notice	AP Subcontractor Ins Expiring Internal	Sends an internal alert of all subcontractor insurance certificates expiring within ___ days of expiration
Accounts Receivable	Alert	AR Customers Exceed Credit Limit	Send alert if any customers whose outstanding AR exceeds their credit limit Note: Master Builders has no credit lime field. Usrdf1 is User Defined 1 used as the credit limit cell
	Alert	AR Customers Overdue	Send alert if any customers whose outstanding AR exceeds their credit limit Note: Master Builders has no credit lime field. Usrdf1 is User Defined 1 used as the credit limit cell
	Alert	AR Lien Rights Approaching	Send alert if a job is complete and no lien release has been filed and we are still within the 30 day period
	Alert	AR Prelim Notices Due	Send alert within ___ days of the prelim notice due date
Equipment	Alert	EQ Equipment Costs in Excess	Sends an alert if any of the equipment costs that exceed a specified dollar amount
	Alert	EQ Equipment To Be Services	Sends and alert when equipment is ready to be serviced within ___ number of days of the next service day
	Alert	EQ Equipment with No Revenue	Sends an alert listing all of the pieces of equipment that have no revenue between a certain date
	Alert	EQ License Expiring	Sends an alert [xx] number of days prior to Equipment licnese expiring Requirements: [usrdf2] in the equipment table must be used as the expiration date for the equipment
General Ledger	Alert	GL Bank Balance Under x	Sends an alert if any cash account balance drops below a certain dollar amount
	Notice	GL Daily Cash Deposits	Sends a notice of cash deposit for a particular day
	Alert	GL Out of Balance	Sends Alert if GL is out of balance
Job Cost	Alert	JC Audit Job Setup	Audits job setup based on internal business requirements and notifies appropriate individual if fields are missing or setup incorrectly
	Alert	JC Costs by Costs Code Near Budget	Sends an alert if any job cost codes are near or over budget by a particular percent
	Alert	JC Costs by Division Near Budget	Sends an alert if any divisions total costs are near or over budget by a particular percent
	Alert	JC Jobs with Costs Not Billed	Sends an alert if a job has incurred costs within the last ___ days that have not been billed
	Alert	JC Jobs with No Costs and Retention Not Billed	Sends an alert if a job has not incurred any costs within the last ___ days and which have outstanding retention that has not been billed
	Notice	JC Recent Purchase Orders Over \$X	Sends a notice if any purchase orders have been entered within the last ___ number of days and exceed x dollar amount
	Notice	JC Recent Subcontracts Over \$X	Sends a notice if any subcontracts have been entered within the last ___ number of days and exceed x dollar amount
Payroll	Alert	PR Audit Employee Setup	Audits the employee master file for missing information and discrepancies and sends an alert if any exception are found
	Alert	PR Cost Codes Missing Estimate	Sends an alert if any cost codes have time charged to them but do not have an estimated amount
	Notice	PR Employee Birthday Greeting	Send an email birthday greeting to each employee on their birthday.
	Notice	PR Employee OT on Job	Sends an alert email with a list of employees who have Overtime charged to a job for a specific period or day.
	Alert	PR Employees Eligible for Benefits	Sends an alert to an Employee notifying them that they are eligible for benefits Note: User Defined1 is set to the day that benefits start
	Alert	PR Employees Terminated Cancel Insurance	Sends an email alert when employees are terminated reminding someone to terminate the employee from insurance billing